



WICKHAM
COMMUNITY ASSOCIATION

THE WICKHAM CENTRE, MILL LANE, WICKHAM, HAMPSHIRE PO17 5AL

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21 & Under Booking Form – Individual Hire

Room to be Hired _____
 Name of Hirer _____
 Organisation (if applicable) _____
 Address _____

 Post Code _____ Email _____
 Telephone H _____ W _____

Other facilities required: Bar * (bond required) Kitchen ** (£100 charge)
*** A refundable bond of £200 is required on all occasions when bar facilities are requested, providing the Conditions of Hire have been met.**

** Kitchen charge is only applicable when catering takes place. The kitchen may be used to make tea, coffee etc. without charge.

Number of equipment required: Long Tables Round Tables Chairs

Other (please specify) _____

Purpose of Hire _____

Date of Hire (day) _____ (date) _____

Time of Hire (from) _____ (to) _____

I have read and agree to the Conditions of Hire and agree to pay for the booking. I am over 18 years of age.

Signature of Hirer _____ (date) _____

Print name _____

For Office Use Only

Booking agreed Signed _____ Date _____

Cost of Hire _____ Deposit _____

Bond Paid _____ Date _____

Entered _____ Checked _____

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